

**INFORMATION FOR THE PROCESSING OF PERSONAL DATA EX ARTT. 13 AND 14
 OF THE GENERAL REGULATION FOR THE PROTECTION OF PERSONAL DATA N. 2016/679 (GDPR)**

Dear customer / supplier

The company BARBERO & RICCI S.R.L. with sole shareholder (hereinafter Company), with registered office in Valenza (AL), Italy, Via Fratelli di Dio n. 19/23, fiscal code / VAT number 00154370068, in the person of the legal representative Cristiano Ricci born in Alessandria on Jun 23, 1971, fiscal code RCC CST 71H23 A182B, as data controller, informs that the data concerning the company described above will be treated according to the principles of lawfulness, transparency and protection of the confidentiality of rights, according to the following purposes and methods:

1. Object of the treatment:

Personal identification data will be processed (personal details, company name, address, telephone numbers, e-mail addresses, web addresses, details and / or identification documents, bank and / or postal references, invoice payment methods) communicated by the interested party to the Company.

2. Purpose of the processing:

The personal data you provide are collected and processed for the following purposes:

- a. For contractual and / or pre-contractual purposes, both with regard to existing and future commercial relationships, for the purpose of fulfilling the obligations deriving from civil law (whether under Community law, or deriving from treaties and / or regulations international) and fiscal / tax legislation, as well as for judicial purposes, if the need arises to contact the competent authorities (such as for the recovery of outstanding credits) and anti-money laundering;
- b. For marketing purposes, subject to the granting of specific consent, to send commercial information and promotional advertising material;
- c. Selection of personnel, subject to the granting of specific consent.

The legal basis that legitimizes the processing can be:

- With reference to point 2.a: the execution of a contract, of which the interested party is the counterparty, or the execution of pre-contractual activities, for which the processing is necessary for compliance with agreements and for compliance with obligations accounting, tax, and / or legal, to which the data controller is subject.
- With reference to point 2.b: the processing is based on the consent freely given by the interested party following an explicit request by the Company, and can be revoked at any time.
- With reference to point 2.c: the processing is based on the consent freely given by the interested party, even without an explicit request from the Company, as in the case of receipt of a curriculum vitae.

3. Nature of the provision:

The nature of the provision of data is substantially configured in the following ways:

- With respect to the purposes referred to in point 2.a, the provision is necessary to pursue the purposes listed. With insufficient or incorrect data, it may be impossible for the Company to implement its commitments;
- With respect to the purposes referred to in point 2.b, the provision must be accompanied by explicit consent, without which the Company cannot proceed with sending the indicated communications;
- With respect to the purposes referred to in point 2.c, the provision must be accompanied by explicit consent, without which the Company cannot proceed with the evaluation of the interested party.

4. Dissemination of data:

No data will be disclosed to unauthorized third parties.

5. Transfer of data abroad:

In carrying out the contractual and / or pre-contractual relationship, personal data will not be transferred either abroad or to an international organization.

6. Processing methods:

The data collected will be processed using electronic tools suitable for guaranteeing their security and confidentiality or in any case automated, computerized, electronic, or in paper form, with logic related to the purposes for which the personal data were collected, and in any case in order to guarantee in any case the safety of the same. Data processing is carried out through the phases of collection, registration, processing, modification, selection, consultation, storage, cancellation and destruction (Article 4 No. 2 of EU Regulation 679/2016). The data will be processed for the time necessary to perform the service requested by the customer, or required by the purposes referred to in point 2, and their conservation may not exceed 10 years from the termination of the relationship (however respecting the terms of the law where applicable) and 2 years from the collection of the consent of the data if they are used for the purposes referred to in points 2.b and 2.c.



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7. Access to data and their communication:

The data provided may, for the obligations referred to in point 2.a, be made accessible to:

- Employees and collaborators, as persons in charge and / or data processors and / or system administrators;
- To third parties with respect to the Company, such as, but not limited to, banks and credit institutions, service and consulting companies, professional firms (e.g. lawyers and notaries), medical facilities, insurance companies, security managers, freight forwarders, IT companies, etc., who carry out the processing activity on behalf of the data controller, as appointees and / or external managers.
- The list of external data processors is kept at the Company's registered office.
- To the Revenue Agency.

8. Right to access the data of the interested party:

As an interested party, you may at any time exercise the following rights:

- access to personal data;
- obtain the correction and cancellation of the same;
- oppose the treatment;
- withdraw consent;
- lodge a complaint with the supervisory authority (Privacy Guarantor).

The exercise of the rights referred to in this point may be exercised by sending the request by e-mail to info@barbero-ricci.com, or by registered letter with return receipt to the address of BARBERO & RICCI S.R.L., Valenza (AL), Italy, Via Fratelli di Dio n. 19/23, in the personal of the legal representative Mr. Cristiano Ricci.

May 25, 2018

The owner of the treatment
BARBERO & RICCI S.R.L.

PROCESSING OF PERSONAL DATA, FOR CONTRACTUAL AND / OR PRE-CONTRACTUAL PURPOSES

I have read the information provided pursuant to the GDPR n. 2016/679, relating to the processing of personal data with explicit reference to contractual and / or pre-contractual purposes, as indicated in point 2.a:

date ____ / ____ / ____

For acknowledgment
(company stamp and signature)

CONSENT TO THE PROCESSING OF PERSONAL DATA, FOR MARKETING PURPOSES

Yes

No

I have read the information provided pursuant to the GDPR n. 2016/679, regarding the processing of personal data with explicit reference to marketing purposes, as indicated in point 2.b:

date ____ / ____ / ____

For acceptance
(company stamp and signature)